

Riverside Fire Authority
Governance Board Meeting/Workshop
April 13, 2022
Minutes

In attendance:

Board Members – Joe Dolezal, Lee Coumbs, Jay Johnson, Matt Evans, Mike Tomasheck

Administration –Chief Kytta, Stephanie Slorey, Misty Henning, Laura Hanson

Visitors – Diane Kytta via zoom

Chair Dolezal called the meeting to order at 5:03 p.m.

Motion was made, seconded, and passed to approve the agenda with the following items added:

5b: 9-1-1 Meeting Update

5c: Disaster Declaration Resolution #2022-03

6c: RFA/City of Centralia Community Group Designee

Public Input – None

Motion was made, seconded, and passed to approve the consent agenda as presented.

The Following voucher/warrants/electronic payments were approved for payment:
April 13, 2022, Ck# 5270-5315 \$83,403.62

Old Business

Master Planning Update; Section 9 Human Resources

Chief Kytta reviewed the second half of Section 9, Human Resource of the Master Plan with the board. Chief Kytta pointed out that many of the goals have been reached. Succession planning still needs to be addressed. The board asked that the succession planning for the Chief's position be put on the agenda for the next meeting. Goals that still need to be obtained were discussed.

9-1-1 Workshop

Commissioner Coumbs and Chief Kytta gave a report on the 9-1-1 Workshop that they attended on Friday, April 8, 2022. Discussion followed.

Disaster Declaration Resolution #2022-03

Chief Kytta briefed the board on the opportunity to request funding from the Washington Military Department Emergency Management Division for reimbursement from the flood event in January 2022. Resolution #2022-03 would authorize Chief Kytta or his designee to file for federal funds. Discussion followed. Commissioner Coumbs made a motion¹ to approve Resolution #2022-03 Designating Applicant Agent for the State of Washington Hazard Mitigation Grant Program. Commissioner Evans seconded. Motion passed 5-0.

Riverside Fire Authority

Governance Board Meeting/Workshop April 13, 2022 Minutes

New Business

Lewis County Investment Pool Agreement

The RFA received correspondence from the Lewis County Treasurer's office that they are implementing a local investment pool to allow for a mix of investment maturities resulting in better yield while maintaining a sufficient liquidity to meet cash flow needs. Chief Kytta sent this agreement off to legal counsel for their approval. Council will be sending their recommendation within the next few days. If approved by council, staff is asking for the approval from the board for Chief Kytta to execute the agreement with Lewis County. This item will be brought back to the board at the next meeting.

1st Quarter 2022 Incident Report

Chief Kytta reviewed with the board the first quarter of 2022 incident reports. Discussion followed.

RFA / City of Centralia Representative Group

Commissioner Dolezal stated he had conversations with the City of Centralia Mayor and the City of Centralia Manager regarding putting together a representative group to provide communication within the two entities. Discussion followed. Commissioner Dolezal will be the RFA representative, and Commissioner Tomasheck will be the alternate representative.

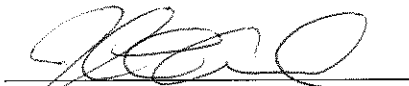
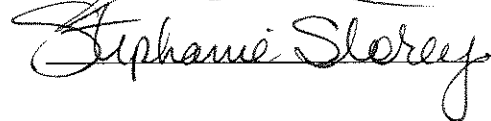
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Adjourned 6:40 p.m.

Governance Board Action Motions:

1. Motion to approve Resolution #2022-03

Minutes submitted by:

 , Chair Dolezal
 Board Secretary