

Riverside Fire Authority

Governance Board Meeting/Workshop October 12, 2022 Minutes

In attendance:

Board Members – Joe Dolezal (via zoom), Lee Coumbs, Mike Tomasheck, Buddy Lowrey and Richard Mack

Administration – Chief Kytta, Chief Anderson, Stephanie Slorey, Misty Henning,

Visitors – Diane Kytta

Vice-Chair Coumbs called the meeting to order at 5:05 p.m.

Motion was made, seconded, and passed to approve the agenda.

Public Input – None

Swearing in of New Commissioner

Richard Mack was appointed by the board at the September 28, 2022, board meeting and would begin his appointment at the October 12, 2022, board meeting. Board Secretary, Stephanie Slorey, delivered the Oath of Office to Richard Mack. Commissioner Mack joined the board for the remainder of the meeting.

Motion was made, seconded, and passed to approve the consent agenda as presented.

*The Following voucher/warrants/electronic payments were approved for payment:
October 12, 2022, Ck# 5759-5795 \$89,954.07*

Executive Session

Commissioner Lowrey made a motion¹ to adjourn into Executive Session for 30 minutes as approved for in RCW 42.30.110 (1) (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Commissioner Tomasheck seconded. Motion passed 5-0. Time started at 5:10 p.m. A 45-minute extension was requested.

The Board reconvened at 6:25 p.m. into regular session with no action taken.

Unfinished Business

Master Plan Update

Chief Anderson discussed a tracker spreadsheet he created in order for the deliverables to be followed. Discussion followed.

DNR Update

Chief Kytta informed the board that a letter from DNR was received responding to our request to extend the SEPA comment period for the proposed carbon project. DNR declined our request. Discussion followed.

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2023 Budget Update

Chief Anderson and Misty Henning went over the Reserve Funds 1st reading. Revenues and planned expenditures were discussed.

Record Retention Position Update

Misty Henning informed the board that she received two letters of interest for the grant funded temporary part-time position, volunteer Ed Mund and volunteer Diane Kytta. After discussion with the board, it was decided that Stephanie and Misty will hold interviews and appoint one of the applicants to the position. Misty will keep the board updated on the project.

New Business

None

Good of the Order

Adjourned 7:23 p.m.

Governance Board Action Motions:

1. Motion to adjourn to Executive Session

Minutes submitted by: *Joe Coumbs*, Vice-Chair Coumbs

Stephanie Storey, Board Secretary