

Riverside Fire Authority

Governance Board Meeting/Workshop January 26, 2022 Minutes

In attendance:

Board Members – Joe Dolezal, Jay Johnson, Lee Coumbs and Mike Tomasheck (via zoom)
Absent- Matt Evans

Administration –Chief Kytta, Chief Anderson, Stephanie Slorey, Misty Henning and Laura Hanson

Visitors – Diane Kytta

Chair Dolezal called the meeting to order at 5:05 p.m.

Motion was made, seconded, and passed to approve the agenda as presented.

Public Input – None

Motion was made, seconded, and passed to approve the consent agenda as presented.

*The Following voucher/warrants/electronic payments are approved for payment:
January 26, 2022, Ck# 51082-5130 \$158,965.85*

New Business

Honoring Chaplain Tim Shellenberg

Pastor Tim has been with Riverside Fire Authority since 2012 serving as the department's Chaplain. Pastor Tim has been offered a new adventure that will take him and his family to Florida. The staff and commissioners of Riverside Fire Authority would like to thank Pastor Tim for all his time, wisdom, and guidance he has provided for 10 years. He will be missed by everyone at the RFA and the community in which he has served. Chief Kytta presented Pastor Tim with a plaque of appreciation and wished him well.

RFA Chief Declaration for DNR Land Trust

Chief Kytta informed the board that he testified by declaration in support of Lewis County and AFRC's motion to intervene in the case of Center for Responsible Forestry versus WA State DNR. Discussion followed.

2021 Final Budget Position Report

Misty reviewed the 2021 Final Year-End expense report with the board. Discussion followed.

Resolution #2022-02, 2022 Budget Amendment

Chief Kytta and Misty discussed the proposed budget amendment. Lewis County has released the certified levy for 2022 and therefore an adjustment needs to be made to reflect those numbers. Discussion followed. Commissioner Johnson made a motion¹ to approved Resolution #2022-02, 2022 Budget Amendment 2022-01, Resolution #2022-02. Commissioner Tomasheck seconded. Motion passed 4-0.

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Master Planning Scheduling

Chief Kytta and the board discussed updating the Master Plan. There have been objectives that have been met and other objectives that need to be updated. There are 5 sections that will be addressed. One section at a time will be included in regular scheduled meetings for discussion and updating.

Old Business

Recruitment and Retention Officer Update

Chief Kytta and Laura Hanson gave an update on Laura's first two months in her new position. Laura has made great progress in getting the program up and running. Discussion followed.

9-1-1 Committee

Chief Kytta went over the scope of work documents that Lewis County has entered into with Deltawrx. This is phase 2 that will focus on structural and organizational challenges in the 9-1-1 communication center. Chief Kytta asked the board if there was anyone interested on sitting on the 9-1-1 Committee as the RFA has been asked to have a seat at the table. Discussion followed. Commissioner Johnson made a motion² to nominate Commissioner Coumbs as the RFA representative. Commissioner Tomasheck seconded. Motion passed 4-0.

Good of the Order

Adjourned 6:22 p.m.

Governance Board Action Motions Passed:

1. *Motion to approve Resolution #2022-02, 2022-01 Budget Amendment*
2. *Motion to nominate Commissioner Coumbs as RFA rep on the 9-1-1 communication center committee*

Minutes submitted by: , Chair Joseph Dolezal

, Board Secretary