

Riverside Fire Authority

Governance Board Meeting / Station 6 May 22, 2024 Minutes

In attendance:

Board Members – Buddy Lowrey (via phone), Joe Dolezal, Rick Mack and Mike Rossow, Mike Tomasheck

Administration – Chief Olson, Stephanie Storey, Laura Hanson

Visitors – Diane Kytta

Vice-Chair Mack called the meeting to order at 6:00 p.m.

Motion was made, seconded, and passed to approve the agenda with the deletion of 4c.

Public Input - None

Motion was made, seconded, and passed to approve the consent agenda as presented.

*The Following voucher/warrants/electronic payments were approved for payment:
May 22, 2024, Ck#7652-7677 \$32,237.94*

Unfinished Business

Levy Discussion

Chief Olson discussed the draft Q & A document that provides levy information. Commissioners had house cleaning comments. The document will be updated with their recommendations. Discussion followed.

Recruitment & Retention Update

Laura Hanson, Recruitment and Retention Coordinator, gave a monthly update on the progress and accomplishments of the volunteer program. She stated that a badge pinning / volunteer recognition ceremony will be held on July 17 at 7:00 p.m. at Centralia High School. More information will be forthcoming.

Fleet Update

Chief Olson gave an update on RFA fleet. 1) 2004 Dodge Pickup is back in service and will be outfitted and ready for fire investigations by May 30. 2) Ladder 2 is finished. It will be in Hillsboro so that the UL testing can be conducted by their UL certified inspector. Chief Olson stated that he received confirmation that a refurbishment for the ladder truck 1 to 1 ½ years out. A new ladder truck would be even longer at 3-5 years out. 3) Engine 8 will hopefully be delivered by December. 4) Tender 3 – Trans-Alta is still interested in acquiring the tender. If they do, the tender would be on site for the RFA to use if needed on any call at the mine.

Chief Olson has been in contact with a federal surplus. He has submitted a request for information on a maintenance truck along with a passenger van. All vehicles at this site are 2016 or newer. This site is also used by Centralia Police Department. Chief Olson discussed Air 2 on ideas for more storage and modification to the lift gate. Discussion followed.

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New Business

Civil Rights Policy Updates

Stephanie Slorey, Board Secretary, reviewed updates made to the policies that are required by the Civil Rights Commission. These policies are mandatory for departments who receive Federal Grants. The next review of our policies will be in 2026. Commissioner Tomasheck made a motion¹ to approve updates made to the federally required policies #232, 233 and 234. Commissioner Rossow seconded. Motion passed 5-0.

City of Chehalis ILA for use of Rolling Stock


Chief Olson reviewed the proposed inter-local agreement between Riverside Fire Authority and the City of Chehalis Fire Department. This agreement would allow either department to borrow apparatus when said department's fleet has been exhausted due to out of service apparatus. Commissioner Tomasheck made a motion² to approve the proposed inter-local agreement with the City of Chehalis for use of rolling stock. Commissioner Lowrey seconded the motion. Motion passed 5 – 0.

Good of the Order

Adjourned 7:12 p.m.

Local Board Action Motions:

1. Motion to approve updates to policy #232, 233 & 234.
2. Motion to approve the ILA with the City of Chehalis Fire Department for use of rolling stock.

Minutes submitted by: , Vice-Chair Mack

, Board Secretary