Riverside Fire Authority

Governance Board Meeting/Workshop March 23, 2022 Minutes

In attendance:

Board Members – Joe Dolezal, Lee Coumbs, Jay Johnson, Matt Evans (left mtg @ 6:00) Absent: Mike Tomasheck

Administration - Chief Kytta, Chief Anderson, Stephanie Slorey, Misty Henning, Laura Hanson

Visitors - Diane Kytta, Friends and Family of FF/EMT Badge Recipients

Chair Dolezal called the meeting to order at 5:02 p.m.

Motion was made, seconded, and passed to approve the agenda as presented.

Public Input - None

Motion was made, seconded, and passed to approve the consent agenda as presented.

The Following voucher/warrants/electronic payments are approved for payment: March 23, 2022, Ck# 5246-5260 \$23,934.23

BADGE CEREMONY

Brian Meyers, Randy Rossow, Spencer Schwiesow and Rachel Wood took the Oath of Office and received the FF/EMT badge after passing their year long probation. Friends and family were on hand to help celebrate their accomplishments. Chief Kytta and each captain spoke about the new FF/EMT's, and Chief Anderson delivered the Oath of Office. Congratulations to all of our new FF/EMT's!

Old Business

Recruitment and Retention Update

Laura Hanson gave her monthly update on the progress of creating the new program. Laura pointed out that everything is on track per FEMA guidelines. Discussion followed.

Master Planning Update; Section 9 Human Resources

Chief Kytta and Chief Anderson reviewed the Human Resource section of the Master Plan with the board. They pointed out what goals have been met, goals that still need to be achieved and goals that are scheduled to be met by year end. Recommendations for goals will be discussed at the next Board meeting.

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New Business

Lieutenant Eligibility List

A Lieutenant exam was held on March 14, 2022. There were 4 candidates that participated. The examination consisted of engine company revolutions, ladder company revolutions, oral interviews, supervisor management assessment and fire ground command scenario. An eligibility list has been created and staff recommends the board approve the list for a period of 2 years. Commissioner Johnson made a motion¹ to approve the eligibility list as presented for a period of 2 years beginning April 1, 2022, and ending March 31, 2024. Commissioner Coumbs seconded the motion. Motion passed 3-0.

Good of the Order

Adjourned 6:09 p.m.

Governance Board Action Motions:

1. Motion to approve Lieutenant eligibility list

Minutes submitted by:

Chair Dolezal

Board Secretary