

Riverside Fire Authority

Governance Board Meeting September 11, 2024 Minutes

In attendance:

Board Members – Buddy Lowrey, Rick Mack, Joe Dolezal, Mike Rossow
Via Phone – Mike Tomasheck

Administration – Chief Anderson, Stephanie Slorey, Misty Henning and Laura Hanson

Visitors – Mark Pickrell

Chair Lowrey called the meeting to order at 5:00 p.m.

Motion was made, seconded, and passed to approve the agenda.

Public Input - None

Motion was made, seconded, and passed to approve the consent agenda as presented.

*The Following voucher/warrants/electronic payments were approved for payment:
September 11, 2024 Ck #7961-8000 \$87,410.63*

Unfinished Business

CARES Program Update

Chief Anderson submitted a draft job announcement for the CARES Coordinator, a draft job description and a draft MOU to Local #451. An aggressive pace would see a potential hire date of October 21, 2024, but a more realistic hire date would be November 21, 2024. Commissioner Dolezal made a motion¹ to approve the submitted job announcement, job description and MOU to Local #451 with revisions if necessary. Commissioner Mack seconded the motion. Motion carried 5-0.

Station 6 Reader Board Update

Chief Anderson and Laura Hanson updated the board on placement of a sign along with county setback and right-of-way requirements. Chief Anderson informed the board that he met with a sign company, and it was determined that the cost for a one-sided manual letter type reader board would be \$3,000-\$4,000. A single sided electronic reader board would be \$10,000-\$15,000. Commissioner Mack requested additional quotes for a double-sided electronic reader board on a pedestal mount. In addition, Commissioner Mack would like a quote for installing an outside flagpole at Station 6.

2025 Budget Update:

Misty Henning, Finance Officer, gave an update on the progress of the 2025 budget. She informed the board that admin staff continue to meet, and the goal is to have a draft GF and EMS (to also include the CARES program funding) budget at the next meeting along with discussing the reserve funds. Discussion followed.

Tender Update

Chief Anderson reported that Asst. Chief Olson and Lt. Wise were in South Dakota for a final inspection of the new tender. With the estimated arrival of the tender set for April 2025, staff have made inquiries around the neighboring counties for anyone willing to take on the maintenance of our apparatus. With the

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costs seeming to be more expensive and/or not taking on new clients, the Centralia-Chehalis Cooperative, even with their updated rates for the coming year, seem to be the best option at this time for our continued maintenance.

New Business

Resolution #2024-03, Budget Amendment #2

Misty Henning, Finance Officer, discussed the 2024 budget amendment request. The amendment included CARES revenue & expenses, GEMT updated revenues, vehicle repair & maintenance in operations, updated revenues in operations, and Equipment Reserve expenses for two (2) new lifepaks. Discussion followed. Commissioner Mack made a motion² to approve Resolution #2024-03, Budget Amendment #2. Commissioner Tomasheck seconded the motion. Motion carried 5-0.

EXECUTIVE SESSION

Commissioner Mack made a motion¹ to move into executive session at 6:15 p.m. for twenty (20) minutes as provided for in RCW 42.30.140(4)(a) to discuss collective bargaining. There will not be any decision made at the conclusion of the executive session. Commissioner Dolezal seconded the motion. Motion carried 5-0.

After 20 minutes, staff requested another five (5) minutes.

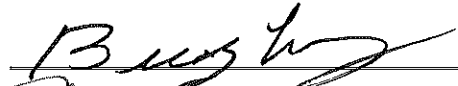
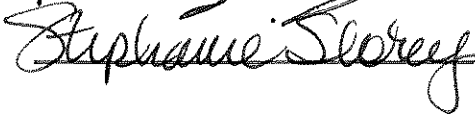
The executive session ended, and Commissioner Dolezal moved to move back into regular session. Commissioner Mack seconded. Motion carried 5-0 and resumed at 6:40 p.m.

Good of the Order

Adjourned 6:56 p.m.

Local Board Action Motions:

1. Approval of CARES coordinator job announcement, description, and MOU to Local #451.
2. Approve Resolution #2024-03, Budget Amendment #2.
3. Motion to move into Executive Session.

Minutes submitted by: , Chair Lowrey
 Board Secretary