

# Riverside Fire Authority

## Governance Board Meeting August 14, 2024 Minutes

In attendance:

*Board Members* – Buddy Lowrey, Rick Mack, Mike Tomasheck, Joe Dolezal, and Mike Rossow

*Administration* – Chief Anderson, Chief Olson, Misty Henning, Lt. Jason Shepherd, Capt. Chris Layton, FF Spencer Schwiesow, FF/PM Jillian McCarthy

*Visitors* – Mark Pickrell

Chair Lowrey called the meeting to order at 5:01 p.m.

Motion was made, seconded, and passed to approve the agenda.

*Public Input* - None

Motion was made, seconded, and passed to approve the consent agenda as presented.

*The Following voucher/warrants/electronic payments were approved for payment:*

<i>July 25, 2024</i>	<i>EFT- Use Tax</i>	<i>\$27.46</i>
<i>August 7, 2024</i>	<i>Ck #7875-7889</i>	<i>\$7,951.18</i>
<i>August 14, 2024</i>	<i>Ck#7890-7927</i>	<i>\$46,385.47</i>

### *Unfinished Business*

#### **Levy Recap**

Chief Anderson updated the Board with the final count for the Levy Lid Lift election coming in at 62.57%. Commissioner Dolezal commented on the positive community response to the Lid Lift. Chief Anderson asked if there were any further questions on the election and with none, moved on to the RFA's steps forward in order to fulfill the promises made to the public. He presented a draft organizational chart addressing the process and positions to fill as well as a list of deliverables. Discussion on the chart followed.

Chief Anderson briefed the Board on the positions anticipated to be posted with a goal of September advertising for a start date of January 21<sup>st</sup>.

#### **CARES Program Visit**

Lt. Jason Shepherd spoke with the Board about the recent opportunity to visit Port Angeles Fire Department to observe their CARES Program. Shepherd, along with 2 Board members, Chief Anderson and Laura Hanson, learned about the program make-up in Port Angeles, and how it has grown since its inception in 2018. Lt. Shepherd recapped the different ways Port Angeles Fire has been using this program and the gaps it bridges in the healthcare system in a temporary capacity and emphasized the importance of getting the right person in the role (of Community Paramedic).

Commissioners Rossow and Lowrey, who accompanied staff on the visit commented in their impressions of the program. Discussion followed on differing program uses &/or setup and varying funding possibilities.

Chief Anderson informed the Board that they would be asked to make a decision in the near future on the hiring of an additional position of a CARES Community Paramedic & the allocation of resources towards

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this position. He also discussed the progress on a CARES draft budget to support the position moving forward, through the year 2030. Commissioner Mack requested a breakout of revenue sources and expenditures for the program and Chief Anderson informed him that it was already in the works and would be presented next meeting.

### Operational Update:

Chief Olson went over fleet updates, vehicles on order or in process, with the Commissioners. The AFG funded, Tender is nearing completion and the Engine is still on order. He is continuing research on the cost and viability of refurbishment for Ladder 2 down the road. His update continued with staff professional development, having met with all but two of the officers now, and discussed training achievements and future goals.

### *New Business*

### 2024 2<sup>nd</sup> Quarter Budget Position

Misty Henning, Finance Officer, presented the Board with the 2<sup>nd</sup> Quarter Budget Position report for 2024. She offered a brief overview of the revenue and expenditure positions by fund with all funds on track for the mid-year position there were no further questions on what was presented.

### *Good of the Order*

Adjourned 7:04 p.m.

### *Local Board Action Motions:*

1. None

Minutes submitted by:

 , Chair Lowrey

 , Assistant Board Secretary