

Riverside Fire Authority

Governance Board Meeting November 26, 2024 Minutes

In attendance:

Board Members – Buddy Lowrey, Rick Mack, Joe Dolezal, Mike Rossow, Mike Tomasheck

Administration – Chief Anderson, Stephanie Slorey, Misty Henning, Laura Hanson

Visitors – Diane Kytta, Terry Ternan, Linda Tomasheck, Brian Meyers, Chris Layton, Jillian McCarthy, Spencer Schwiesow.

Chair Lowrey called the meeting to order at 5:00 p.m.

Motion was made, seconded, and passed to approve the agenda with the addition of promotional testing list to item 6b.

Public Input - Linda Tomasheck thanked everyone for their service.

Motion was made, seconded, and passed to approve the consent agenda as presented.

The Following voucher/warrants/electronic payments were approved for payment:

<i>November 26, 2024,</i>	<i>Ck # 8203-8230</i>	<i>\$110,787.56</i>
	<i>Use Tax</i>	<i>\$108.24</i>

Unfinished Business

Assistant Chief of Prevention Position

Chief Anderson reviewed the final contract draft submitted by legal for the Asst. Chief of Prevention position. Discussion took place on changes that were made and/or approved to the contract by legal. Commissioner Dolezal made a motion¹ to approve the professional services agreement contract and extend an offer to Terry Ternan for Asst. Chief of Prevention as submitted. Commissioner Rossow seconded the motion. Motion carried 3-2 with Commissioners Tomasheck and Mack voting against the motion.

2025 BUDGET PUBLIC HEARING

Chair Lowrey opened the public hearing and asked if there was anyone who would like to speak on the proposed 2025 budget. Chair Lowrey repeated the question. With no public inquiries, Chair Lowrey closed the public hearing.

Resolution #2024-05, 2025 General Fund Levy Property Tax Revenue

This resolution was presented to the board for their consideration and approval. Commissioner Tomasheck made a motion² to adopt Resolution #2024-05, 2025 General Fund Levy. Commissioner Mack seconded the motion. Motion carried 5-0.

Resolution #2024-06, 2024 EMS Fund Property Tax Revenue

This resolution was presented to the board for their consideration and approval. Commissioner Dolezal made a motion³ to adopt Resolution #2024-06, EMS Fund Property Tax Revenue. Commissioner Tomasheck seconded the motion. Motion carried 5-0.

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Resolution #2024-07, 2025 Budget Adoption

This resolution was presented to the board for their consideration and approval. Commissioner Tomasheck made a motion⁴ to adopt Resolution #2024-07, 2025 Budget Adoption. Commissioner Dolezal seconded the motion. Motion carried 5-0.

General Fund and EMS Levy Certification

The levy certification was submitted to the board for their consideration and approval. This certification outlines the amounts to be collected in 2025 for the General and EMS levy. Commissioner Mack made a motion⁵ to approve the 2025 General Fund and EMS levy certification. Commissioner Dolezal seconded the motion. Motion carried 5-0.

2025 Administrative Refunds

Commissioner Mack made a motion⁶ to collect a portion of the General Fund administrative refund and 100% of the EMS administrative refund per the Lewis County Treasurer's office. General Fund: \$43,768.37 and EMS: \$77,570.36. Commissioner Dolezal seconded the motion. Motion carried 5-0.

Resolution #2024-08 and #2024-09, Commitment of Funds

These resolutions state the dollar amount of funds committed for the Radio Tower Infrastructure and the replacement of Station 1. These resolutions were submitted to the board for their consideration and approval. Commissioner Rossow made a motion⁷ to adopt Resolution #2024-08 and 2024-09 for said committed funds. Commissioner Tomasheck seconded the motion. Motion carried 5-0.

Volunteer Recruitment and Retention Coordinator Update

Laura Hanson, Volunteer Recruitment and Retention Coordinator, gave her year end update for the recruitment and retention program. The board thanked Laura for all her hard work and were very pleased on the progress of the program.

New Business

Firefighter-EMT / Lieutenant / Captain Promotional Testing List

Chief Anderson reviewed the recent testing for Firefighter-EMT's, Lieutenants and Captain. There were 14 candidates who participated in the physical and practical testing for FFEMT. The top seven were invited to participate in the Chief's interview. The FFEMT list was submitted to the board for their approval. Commissioner Tomasheck made a motion⁸ to approve the FFEMT list. Commissioner Rossow seconded the motion. Motion carried 5-0.

Chief Anderson also discussed the Lieutenant and Captain promotional testing. There were four applicants for the Lieutenant position and one applicant for the Captain position. Chief Anderson asked the board for their approval of the promotional list. Commissioner Mack made a motion⁹ to approve the promotional list for Lieutenant and Captain as presented. Commissioner Tomasheck seconded the motion. Motion carried 5-0.

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Quinn Legal Counsel Renewal Contract

Chief Anderson reviewed the proposed legal counsel contract with Eric Quinn. The contract is required to be renewed on an annual basis. Discussion followed. Commissioner Dolezal made a motion¹⁰ to approve the proposed contract with Eric Quinn for legal counsel. Commissioner Tomasheck seconded the motion. Motion carried 5-0.

December Meeting Dates

Discussion was held regarding the December meeting dates. Commissioner Mack made a motion¹¹ that the December 25th meeting be cancelled and to only have one meeting which is scheduled for December 13. Commissioner Tomasheck seconded the motion. Motion carried 5-0.

EXECUTIVE SESSION

Commissioner Tomasheck made a motion¹² to move into executive session at 6:15 p.m. for thirty (30) minutes as provided for in RCW 42.30.140(4)(a) to discuss collective bargaining and RCW 42.30.110 (1)(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. There will not be any decision made at the conclusion of the executive session.

After 30 minutes, staff requested another fifteen (15) minutes.

After another 15 minutes, staff requested another ten (10) minutes.

The executive session ended and moved back into the regular session at 7:10 p.m.

Good of the Order

Adjourned 7:15 p.m.

Local Board Action Motions:

1. Motion to accept professional service agreement contract with Terry Ternan.
2. Motion to adopt Resolution #2024-05 GF Property Tax Revenue.
3. Motion to adopt Resolution #2024-06 EMS Property Tax Revenue.
4. Motion to adopt Resolution #2024-07 2025 Budget.
5. Motion to approve the General Fund and EMS Levy Certifications.
6. Motion to approve the General Fund and EMS Administrative Refunds.
7. Motion to adopt Resolution #2024-08 and 2024-09 Commitment of Funds.
8. Motion to approve legal counsel contract renewal with Eric Quinn.
9. Motion to approve the promotional testing list for FFEMT.
10. Motion to approve the promotional testing list for LT & Captain.
11. Motion to approve cancellation of the December 25 meeting.

Minutes submitted by: Breedy E Chair Lowrey

Stephanie Storey Board Secretary