

# *Riverside Fire Authority*

## **Governance Board Meeting November 21, 2023 Minutes**

In attendance:

*Board Members* – Lee Coumbs, Buddy Lowrey, Mike Tomasheck, Joe Dolezal, and Rick Mack

*Administration* – Chief Kytta, Chief Anderson, Chief Olson, Stephanie Slorey, Misty Henning

*Visitors* – Diane Kytta, Mark Pickrell, Mike Rossow

Chair Coumbs called the meeting to order at 5:00 p.m.

Motion was made, seconded, and passed to approve the agenda with the 5C moved to 6G(2).

*Public Input* - None

Motion was made, seconded, and passed to approve the consent agenda as presented.

*The Following voucher/warrants/electronic payments were approved for payment:  
November 21, 2023, Ck #7124-7145 \$41,990.04*

### ***Unfinished Business***

#### **Levy Discussion**

Chief Anderson and the board discussed how Lewis County precincts voted for the 911 levy. Lewis County Commissioners have stated that they will re-run the 911 levy measure again in November of 2024. Proposed RFA levy lid lift measure for 2024 was also discussed as to when would be the best time to put it on the ballot. Centralia School District will be running their levy measure again in February 2024.

#### **Leadership Transition Update**

Chief Anderson gave an update on the transfer of leadership. Master plan is currently the main issue for discussion between the three (3) chiefs. Discussion followed.

#### **Admin VEBA program**

This item was tabled until the next meeting.

#### **2024 BUDGET PUBLIC HEARING**

Chair Coumbs opened the public hearing at 6:05 p.m. and asked if there was anyone who would like to speak on the 2024 proposed budget. Chair Coumbs repeated the question. With no public inquiries, Chair Coumbs closed the public hearing at 6:05 p.m.

#### **Resolution #2023-10, 2024 Budget Adoption**

This resolution was presented to the board for their consideration and approval. Commissioner Tomasheck made a motion<sup>1</sup> to adopt Resolution #2023-10, 2024 Budget Adoption. Commissioner Dolezal seconded. Motion carried 5-0.

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### **Resolution #2023-11, 2024 General Fund Property Tax Revenue**

This resolution was presented to the board for their consideration and approval. Commissioner Tomasheck made a motion<sup>2</sup> to adopt Resolution #2023-11, General Fund Property Tax Revenue. Commissioner Dolezal seconded. Motion carried 5-0.

### **Resolution #2023-12, 2024 EMS Fund Property Tax Revenue**

This resolution was presented to the board for their consideration and approval. Commissioner Tomasheck made a motion<sup>3</sup> to adopt Resolution #2023-12, EMS Fund Property Tax Revenue. Commissioner Dolezal seconded. Motion carried 5-0.

### **General Fund and EMS Levy Certification**

The levy certification was submitted to the board for their consideration and approval. This certification outlines the levy amounts to be collected in 2024 for the General and EMS levy. Commissioner Tomasheck made a motion<sup>4</sup> to approve the 2024 General Fund and EMS levy certification. Commissioner Mack seconded. Motion carried 5-0.

### **2024 Administrative Refunds**

Commissioner Tomasheck made a motion<sup>5</sup> to collect the administrative refunds owed to the RFA per the Lewis County Treasurer's office. General Fund: \$24,841.25 and EMS: \$9,470.35. Commissioner Dolezal seconded. Motion carried 5-0.

### **Resolution #2023-13 and #2023-14, Commitment of Funds**

These resolutions state the dollar amount of committed funds for the Radio Tower Infrastructure and the replacement of Station 1. These resolutions were submitted to the board for their consideration and approval. Commissioner Tomasheck made a motion<sup>6</sup> to adopt Resolution #2023-13 and 2023-14 for said committed funds. Commissioner Lowrey seconded. Motion carried 5-0.

### ***New Business***

#### **Eric Quinn Professional Services Agreement**

The annual legal professional services agreement between Eric Quinn and Riverside Fire Authority was submitted to the board for their consideration for renewal. Commissioner Dolezal made a motion<sup>7</sup> to renew the annual legal professional services agreement with Eric Quinn. Commissioner Lowrey seconded the motion. Motion carried 5-0.

#### **WSRMG Inter-local Agreement**

The WA State Risk Management Group inter-local agreement has been updated with the assistance of legal counsel, Brian Snure. The intent of the process was to make the agreement easier to read and clarify language. Commissioner Lowrey made a motion<sup>8</sup> to approve the WSRMG ILA as presented. Commissioner Tomasheck seconded. Motion carried 5-0.

#### **December Meeting Dates**

Discussion was had on whether there was a need for the December 27<sup>th</sup> meeting. Due to lack of agenda items, it was determined that the December 27<sup>th</sup> meeting would be cancelled.

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**Adjourned 6:30 p.m.**

*Local Board Action Motions:*

1. Approve Resolution #2023-10, 2024 Budget Adoption
2. Approve Resolution #2023-11, General Fund Property Tax Revenue
3. Approve Resolution #2023-12, EMS Fund Property Tax Revenue
4. Approve GF & EMS Levy Certifications
5. Approve collection of GF & EMS Administrative Refunds
6. Approve Resolutions 2023-13 & 2023-14, Commitment of Funds
7. Approve renewal of legal council agreement with Eric Quinn
8. Approve the WSRMG Inter-local Agreement

Minutes submitted by: \_\_\_\_\_, Chair Coumbs

\_\_\_\_\_, Board Secretary