

Riverside Fire Authority

Governance Board Meeting / Station 6 Lincoln Creek May 24, 2023 Minutes

In attendance:

Board Members – Lee Coumbs, Buddy Lowrey, Joe Dolezal, Rick Mack and Mike Tomasheck

Administration – Chief Kytta, Chief Anderson, Stephanie Storey, Misty Henning and Laura Hanson

Visitors – Diane Kytta, Mark Pickrell, Les Mauel, Brian Thompson, Lew Danforth and April Schrock

Chair Coumbs called the meeting to order at 5:00 p.m.

Motion was made, seconded, and passed to approve the agenda with the deletion of 5C A/C Position.

Public Input – Brian Thompson addressed the board with concerns about the lack of staffing for the west end stations. Discussion took place on how to recruit volunteers in those areas.

Motion was made, seconded, and passed to approve the consent agenda as presented.

The Following voucher/warrants/electronic payments were approved for payment:
May 24, 2023 Ck #6503 – 6520 \$21,370.08

Unfinished Business

Recruitment / Retention Update

Laura Hanson, Volunteer Recruitment and Retention Coordinator, gave a monthly update to the board on new volunteers, upcoming academies and overall progress of the program.

9-1-1 Communication Center Proposed Sales Tax

Chief Kytta submitted a draft letter to the board providing support of the proposed increase in sales tax to be placed on the ballot to help fund the 9-1-1 center. Discussion followed. Commissioner Tomasheck made a motion¹ to approve and execute the letter of support for an increase in sales tax which will be placed on the upcoming ballot. Commissioner Lowrey seconded the motion. Motion carried 5-0.

Insurance Information

Chief Kytta provided information on the proposed increase in insurance coverage and what the proposed increase premiums would cost. He stated that he believes that Riverside Fire Authority is under-insured. This increase would also affect the smaller districts in the WSRMG pool. Discussion followed. Commissioner Dolezal made a motion² to approve the proposed increase of the excess insurance to 5/10 million. Commissioner Mack seconded the motion. Motion carried 5-0.

Records Management Project Update

Misty Henning and Diane Kytta gave an update on the progress of the organization of the Riverside Fire Authority record retention project. The grant for Diane's time has come to an end but has given the RFA an enormous jump start on getting organized. There is still work to be done and Diane has committed to helping finish the project. The board thanked her for all her hard work and dedication to this project.

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Levy Discussion

Discussion on a possible levy lid lift in the near future took place. Correspondence between staff and legal counsel is on-going.

New Business

None

Good of the Order

Adjourned 6:40 p.m.

Local Board Action Motions:

1. Motion to approve letter of proposed sales tax increase to be placed on ballot for 9-1-1 Center.
2. Motion to approve proposed increase in excess insurance to 5/10 million.

Minutes submitted by: *Lee Coumbs* , Chair Coumbs

 Stephanie Storey Board Secretary