

Riverside Fire Authority

Governance Board Meeting/Workshop January 13, 2021 Minutes

In attendance via Video Conference:

Board Members – Matt Evans, Joe Dolezal, Jay Johnson, Mike Tomasheck, Lee Coumbs

Administration – Chief Kytta, Chief Anderson, Stephanie Slorey and Misty Henning

Visitors – Diane Kytta

Chair Evans called the meeting to order at 5:02 p.m.

Motion was made, seconded, and passed to approve the agenda.

Public Input – None

Motion was made, seconded, and passed to approve the consent agenda as presented.

The Following voucher/warrants/electronic payments are approved for payment:

<i>Check Numbers:</i>	<i>December 15, 2020 Batch, EFT Use Tax</i>	<i>\$32.47</i>
	<i>December 29, 2020 Batch, Ck #4090-4110</i>	<i>\$115,244.90</i>
	<i>December 31, 2020 Batch, Ck#4115-4150</i>	<i>\$57,910.20</i>
	<i>January 13, 2021 Batch, Ck#4151-4167</i>	<i>\$21,722.64</i>

Old Business

SAFER Firefighter Grant New Hires

Chief Kytta updated the board on staffing recommendation to hire the top four Firefighter EMT's after employment testing. After employment testing concluded, conditional job offers were offered to Spencer Schwiesow, Randy Rossow, Brian Meyers, and Rachel Wood. Physical and psychological exams have also been concluded. These candidates are or have been a part of Riverside Fire Authority's volunteer program. Staff is recommending making a final job offer to each of the four candidates and a one-year eligibility list with the remaining candidates. Commissioner Coumbs made a motion to offer final job offers to the four candidates listed and to establish a one-year eligibility list with the remaining candidates. Commissioner Tomasheck seconded. Motion passed 5-0.

New Business

Fire Chief's 2020 Annual Report

Chief Kytta gave an overview of 2020 fire/ems calls to the board. Discussion followed.

Riverside Fire Authority

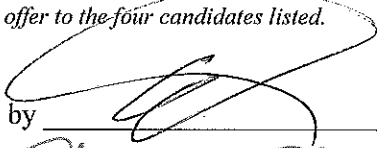
**Governance Board Meeting/Workshop
January 13, 2021
Minutes**

Good of the Order

The Governance Board Meeting was adjourned at 5:32 pm

Governance Board Action Motions Passed:

- 1. Approve final job offer to the four candidates listed.*

Minutes submitted by  _____, Chair Evans

 _____, Board Secretary

Riverside Fire Authority

Governance Board Meeting/Workshop January 27, 2021 Minutes

In attendance via Video Conference:

Board Members – Joe Dolezal, Jay Johnson, Mike Tomasheck, Lee Coumbs
Absent: Matt Evans

Administration – Chief Kytta, Chief Anderson, Stephanie Slorey

Visitors – Diane Kytta and Jesse Berry

Vice-Chair Dolezal called the meeting to order at 5:02 p.m.

Motion was made, seconded, and passed to approve the agenda.

Public Input – None

Motion was made, seconded, and passed to approve the consent agenda as presented.

The Following voucher/warrants/electronic payments are approved for payment:
January 27, 2021 Batch, Ck #4080-4096 \$67,150.

Old Business

None

New Business

2021 Certified Levy Amounts

Chief Kytta reviewed the certified levy amounts for 2021 that were submitted by the Lewis County Assessor's office. Discussion followed.

2021 Collective Bargaining

Chief Kytta informed the board that Labor/Management meetings will be starting up to begin the bargaining process with Local 451. In the past, there has been a board member who sat in on the process. Chief Kytta asked if anyone would be interested being the board representative. Commissioner Johnson volunteered to be the representative and Commissioner Coumbs volunteered to be the alternate board representative. Discussion followed.

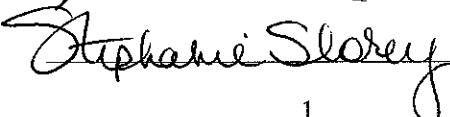
Good of the Order

The Governance Board Meeting was adjourned at 5:41 pm

Governance Board Action Motions Passed:

1. None

Minutes submitted by , Vice-Chair Dolezal

, Board Secretary

Riverside Fire Authority

Governance Board Meeting/Workshop February 10, 2021 Minutes

In attendance via Video Conference:

Board Members – Joe Dolezal, Jay Johnson, Mike Tomasheck, Lee Coumbs
Absent: Matt Evans

Administration – Chief Kytta, Chief Anderson, Stephanie Slorey and Misty Henning

Visitors – Diane Kytta

Vice-Chair Dolezal called the meeting to order at 5:02 p.m.

Motion was made, seconded, and passed to approve the agenda with the addition of 6E under New Business, TransAlta Land Donation.

Public Input – None

Motion was made, seconded, and passed to approve the consent agenda as presented.

*The Following voucher/warrants/electronic payments are approved for payment:
February 10, 2021 Batch, Ck #4198-4232 \$73,010.26*

Old Business

EMS Levy

Chief Kytta discussed the passing of the EMS Levy for 2022-2027. The election was held on Tuesday, February 9, 2021. Discussion followed.

New Business

2021 Budget Amendment, Resolution #21-01

Chief Kytta informed the board that the Lewis County Assessor's office has released the certified value amounts for 2021. With not having the certified values during the budgeting process, the revenues need to be amended to match the certified amounts. Commissioner Coumbs made a motion¹ to approve Resolution #21-01, 2021 Budget Amendment, and to authorize staff to make the corrections for the 2021 Budget. Commissioner Johnson seconded. Motion passed 4-0.

2020 Year End Expense Summary Report

Chief Kytta discussed the 2020 Year-End Expense Summary report with the Board. Discussion followed.

Surplus Items, Resolution #21-02

Chief Kytta discussed the surplus items listed in Resolution #21-02. There is a 1988 Fire Engine and a 1978 water tender. There has been some interest by Randle Fire Department #14 for the fire engine and TransAlta has shown interest in the water tender. Discussion followed. Commissioner Coumbs made a motion² to approve Resolution #21-02 for the listed items to be surplus. Commissioner Tomasheck seconded. Motion passed 4-0.

Riverside Fire Authority

Governance Board Meeting/Workshop February 10, 2021 Minutes

Grays Harbor EMS Training Contract

Chief Kytta stated that Riverside Fire Authority has been asked to take part as one of several agencies to participate in a new paramedic training program offered in Grays Harbor Community College. This contract would obligate the RFA to accommodate one paramedic student and provide mentoring and ride-along during shifts for EMS calls. Riverside Fire Authority's legal council has reviewed the contract and his response was provided to the Board. Discussion followed. Commissioner Tomasheck made a motion³ to approve the fire chief to authorize and enter into a contract with Grays Harbor Community College. Commissioner Johnson seconded. Motion passed 4-0.

TransAlta Land Donation

Lewis County Assessor, Dianne Dorey, contacted Chief Kytta asking for him to talk with the Riverside Fire Authority Board regarding sending a letter to Washington State Department of Fish and Wildlife to not accept the land donation being offered by TransAlta until a public hearing could be held. There have been several agencies who have already sent a letter which had a deadline of February 12. The board decided to table this discussion until at which time a public hearing could be heard.

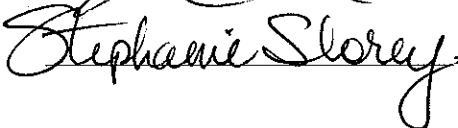
Good of the Order

The Governance Board Meeting was adjourned at 5:55 pm

Governance Board Action Motions Passed:

- 1. Approve Resolution #21-01, 2021 Budget Amendment.*
- 2. Approve Resolution #21-02, Surplus Property*
- 3. Approve contract w/Grays Harbor College for paramedic training.*

Minutes submitted by  , Vice-Chair Dolezal

 Board Secretary

Riverside Fire Authority

Governance Board Meeting/Workshop February 24, 2021 Minutes

In attendance via Video Conference:

Board Members – Matt Evans, Joe Dolezal, Jay Johnson, and Lee Coumbs
Absent: Mike Tomasheck

Administration – Chief Kytta, Chief Anderson, Stephanie Slorey and Misty Henning

Visitors – Diane Kytta

Chair Evans called the meeting to order at 5:03 p.m.

Motion was made, seconded, and passed to approve the agenda with the addition of 6C under New Business, BVFF Accident Submittal.

Public Input – None

Motion was made, seconded, and passed to approve the consent agenda as presented.

*The Following voucher/warrants/electronic payments are approved for payment:
February 24, 2021 Batch, Ck #4241-4268 \$31,247.06*

Old Business

Systems Design Update

Chief Anderson gave an update on changes that will be made to our service agreement with Systems Design. Discussion followed.

New Business

BVFF Retirement Approval

Kevin Reichert submitted retirement paperwork for board approval. Commissioner Coumbs made a motion¹ to approve the retirement paperwork submitted by Kevin Reichert and to have staff submit it to the Board of Volunteer Firefighters for execution. Commissioner Johnson seconded. Motion passed 4-0.

Grant Writing Contract – SAFER Grant Application

Chief Kytta discussed the grant that is available through the SAFER program. This grant, if awarded, would allow the RFA to pursue the recruitment of a Volunteer Coordinator which is outlined in the Master Plan. A grant writing contract would need to be approved to allow Resource Solutions to pursue the grant on behalf of the RFA. The deadline for applying for this grant is March 12, 2021. Discussion followed. Commissioner Johnson made a motion² to authorize the fire chief to execute the contract with Resource Solutions and an application for the SAFER grant be prepared and submitted. Commissioner Dolezal seconded. Motion passed 4-0.

Riverside Fire Authority

Governance Board Meeting/Workshop February 24, 2021 Minutes

Board of Volunteer Firefighter Accident Submittal

Volunteer Captain, Ken Colombo, was involved in an accident during a training exercise which sent him to the emergency room. Paperwork was submitted to the board for their approval to send on to the BVFF for payment. Commissioner Dolezal made a motion³ to approve the claim and authorize staff to submit it to the Board of Volunteer Firefighters for payment. Commissioner Coumbs seconded. Motion passed 4-0.

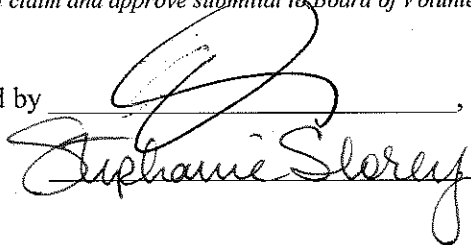
Good of the Order

The Governance Board Meeting was adjourned at 5:30 pm

Governance Board Action Motions Passed:

- 1. Approve retirement paperwork for Kevin Reichert.*
- 2. Approve contract with Resource Solutions for SAFER grant application.*
- 3. Approve accident claim and approve submittal to Board of Volunteer Firefighters .*

Minutes submitted by _____, Chair Evans

 Board Secretary

Riverside Fire Authority

Governance Board Meeting/Workshop March 10, 2021 Minutes

In attendance via Video Conference:

Board Members – Matt Evans, Joe Dolezal, Jay Johnson, and Lee Coumbs
Absent: Mike Tomasheck

Administration – Chief Kytta, Chief Anderson, and Stephanie Slorey

Visitors – Diane Kytta

Chair Evans called the meeting to order at 5:03 p.m.

Motion was made, seconded, and passed to approve the agenda as presented.

Public Input – None

Motion was made, seconded, and passed to approve the consent agenda as presented.

*The Following voucher/warrants/electronic payments are approved for payment:
March 10, 2021 Batch, Ck #4269-4319 \$41,956.39*

Old Business

SAFER Grant Application Update

Chief Kytta updated the board on the progress of getting the SAFER grant application ready for submittal. Discussion followed.

Bid Review: Surplus Engine and Tender

Chief Kytta informed the board that there were no bids submitted from the public for the engine and tender that were deemed surplus at the February 10th board meeting. Randle Fire District #14 has expressed interest in the engine and TransAlta has expressed interest in the water tender to have on site. Chief Kytta will reach out to both parties to see if an agreement can be made. Discussion followed.

Systems Design Agreement

Chief Anderson discussed the updated professional services agreement with housekeeping changes between Riverside Fire Authority and Systems Design. Discussion followed. The board decided to table this agreement until dates that were inserted into the agreement can be verified.

New Business

Resolution #2021-03 Surplus IT Items

Resolution #2021-03 along with a list of IT items were submitted to the board for their approval to be surplus. Anything that may have any information saved on it will be given to the City of Centralia IT department for removal of information and disposal. Discussion followed. Commissioner Johnson made a motion¹ to approve Resolution #2021-03 and the list of IT items to be surplus. Commissioner Coumbs seconded. Motion passed 4-0.

Riverside Fire Authority

**Governance Board Meeting/Workshop
March 10, 2021
Minutes**

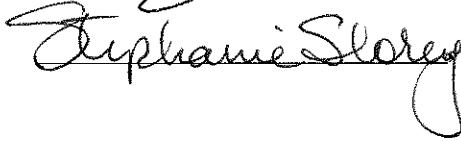
Good of the Order

The Governance Board Meeting was adjourned at 5:37 pm

Governance Board Action Motions Passed:

- 1. Approve Resolution #2021-03 and list of FF items to be surplus.*

Minutes submitted by  _____, Chair Evans

 Board Secretary

Riverside Fire Authority
Governance Board Meeting/Workshop
March 24, 2021
Minutes

In attendance via Video Conference:

Board Members – Matt Evans, Joe Dolezal, Jay Johnson, Lee Coumbs and Mike Tomasheck

Administration – Chief Kytta, Chief Anderson, and Stephanie Storey

Visitors – Diane Kytta, Linda Tomasheck and Bonnie Coumbs

Chair Evans called the meeting to order at 5:07 p.m.

Motion was made, seconded, and passed to approve the agenda as presented.

Public Input – None

Motion was made, seconded, and passed to approve the consent agenda as presented.

The Following voucher/warrants/electronic payments are approved for payment:
March 24, 2021 Batch, Ck #4320-4334 \$96,827.72

Old Business

SAFER Grant Application Update

Chief Kytta updated the board on the progress of the submitted SAFER Grant for a Volunteer Recruiter/Coordinator. Discussion followed.

Dispatch Regionalization Study

Chief Kytta updated the board on the latest meeting of the Dispatch Regionalization Study Group. Discussion followed.

Systems Design Agreement

Chief Anderson updated the board on the housekeeping items that have been address in the proposed updated agreement with Systems Design. Discussion followed. Commissioner Dolezal made a motion¹ to approve the agreement with the updates as presented between Systems Design and Riverside Fire Authority. Commissioner Coumbs seconded. Motion passed 5-0.

New Business

None

Good of the Order

The Governance Board Meeting was adjourned at 5:36 pm

Governance Board Action Motions Passed:

1. *Approve the updated agreement with Systems Design.*

Minutes submitted by _____, Chair Evans

 _____ Board Secretary

Riverside Fire Authority

Governance Board Meeting/Workshop

April 14, 2021

Minutes

In attendance via Video Conference:

Board Members – Matt Evans, Joe Dolezal, Jay Johnson, Lee Coumbs
Absent: Mike Tomasheck

Administration – Chief Anderson, and Stephanie Slorey

Visitors – Diane Kytta

Chair Evans called the meeting to order at 5:02 p.m.

Motion was made, seconded, and passed to approve the agenda as presented.

Public Input – None

Motion was made, seconded, and passed to approve the consent agenda as presented.

The Following voucher/warrants/electronic payments are approved for payment:

<i>April 2, 2021 Batch, Ck #4345-4351</i>	<i>\$8,169.94</i>
<i>April 14, 2021 Batch, Ck #4352-4386</i>	<i>\$35,951.49</i>

Old Business

GEMT Update

Chief Anderson discussed with the board the financial calculations that would be used for this program. Discussion was held on the pros and cons of implementing the GEMT program for the RFA and the projected revenues that could potentially be received.

New Business

None

Good of the Order

The Governance Board Meeting was adjourned at 5:37 pm

Governance Board Action Motions Passed:

Minutes submitted by _____, Chair Evans


_____, Board Secretary

Riverside Fire Authority

Governance Board Meeting/Workshop April 28, 2021 Minutes

In attendance via Video Conference:

Board Members – Matt Evans (zoom), Joe Dolezal (zoom), Lee Coumbs, Mike Tomasheck
Absent: Jay Johnson

Administration – Chief Kytta, Chief Anderson, Stephanie Slorey, Misty Henning

Visitors – Public via zoom

Chair Evans called the meeting to order at 5:04 p.m.

Motion was made, seconded, and passed to approve the agenda as presented.

Public Input – None

Motion was made, seconded, and passed to approve the consent agenda as presented.

The Following voucher/warrants/electronic payments are approved for payment:

<i>April 28, 2021 Batch, EFT</i>	<i>\$40.46</i>
<i>April 28, 2021 Batch, Ck #4427-4444</i>	<i>\$11,656.78</i>

Old Business

GEMT Update

Chief Anderson updated the board on clarifications discussed at the previous meeting on the GEMT program. Discussion followed. Commissioner Coumbs made a motion¹ to accept the GEMT agreement as presented. Commissioner Tomasheck seconded. Motion passed 4-0.

New Business

2020 Annual Report

Stephanie and Misty reported that the 2020 Annual Budget has been prepared and is ready for the board's approval. Once approved, the report will be submitted to the State Auditor's Office. Commissioner Tomasheck made a motion² to approve the 2020 Annual Report as presented. Commissioner Coumbs seconded. Motion passed 4-0.

2021 1st Quarter Financial Report

Chief Kytta discussed the 1st quarter financial report that was submitted to the board for their review. Discussion followed.

Commissioner Evans left the meeting at 5:40 p.m.

Finance Policy Update

Chief Kytta and Misty discussed the updates that have been made the finance policy to keep it on track with law changes from the State Auditor's office and to include the GEMT revenue policy. Staff is working on getting a finalized copy ready to submit to the board for their approval at the next scheduled board meeting. Discussion followed.

Riverside Fire Authority

Governance Board Meeting/Workshop April 28, 2021 Minutes

Firefighter/Paramedic Testing

Chief Kytta informed the board that the physical agility testing and assessment center that was held for 3 applicants for the firefighter/paramedic positions that are currently vacant. All 3 candidates did extremely well through the process, and all passed the physical agility test and assessment center. Discussion took place on the possibility of hiring all 3 candidates at this time due to upcoming retirements. Discussion followed. Commissioner Coumbs made a motion³ to authorize Chief Anderson to make a conditional job offer to the 3 candidates. Commissioner Tomasheck seconded. Motion passed 3-0.

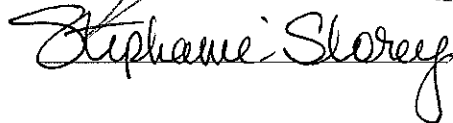
Good of the Order

The Governance Board Meeting was adjourned at 5:58 pm

Governance Board Action Motions Passed:

1. Motion made to enter into an agreement with the GEMT program.
2. Motion made to approve the 2020 Annual Report.
3. Motion made to offer conditional offer of employment to 3 candidates.

Minutes submitted by , Chair Dolezal

 Board Secretary

Riverside Fire Authority
Governance Board Meeting/Workshop
May 12, 2021
Minutes

In attendance:

Board Members – Joe Dolezal, Lee Coumbs, Mike Tomasheck, Jay Johnson (via Zoom)
Absent: Matt Evans

Administration – Chief Kytta, Chief Anderson, Misty Henning

Visitors – Public via zoom: Diane Kytta

Asst. Chair Dolezal called the meeting to order at 5:00 p.m.

Motion was made, seconded, and passed to approve the agenda as presented.

Public Input – None

Motion was made, seconded, and passed to approve the consent agenda as presented.

The Following voucher/warrants/electronic payments are approved for payment:

<i>May 12, 2021 Batch, Ck #4445-4476</i>	<i>\$16,924.50</i>
<i>May 19, 2021 Batch, Ck #4477</i>	<i>\$712,908.00</i>

Old Business

Finance Policy Amendment

Misty updated the Board that no further changes were suggested for the amended Finance Policy first presented at the 4/28/21 and the document is ready for their approval. The Board discussed.

Commissioner Tomasheck made a motion¹ to approve the Finance Policy as presented. Commissioner Coumbs seconded. Motion passed 4-0.

New Business

City of Centralia Interlocal Agreement

Chief Kytta briefed the Board on the need for a formal ILA with the City of Centralia agreeing to the use of Station 2 (Harrison Ave.) as the joint Emergency Operating Center when needed. Discussion followed.

Commissioner Coumbs made a motion² to approve the ILA with the City of Centralia for use of Station 2 and authorizing the Chief to sign said agreement. Commissioner Tomasheck seconded. Motion passed 4-0.

Human Resources Deliverables

Chief Kytta updated the Board on some accomplished and pending HR related objectives from the Master Plan. Discussion continued on the current situation and the need for an outside consultation / assessment and recommendations to meet these objectives.

Commissioner Coumbs made a motion³ authorizing staff to seek proposals for professional consulting services to address priority HR objectives. Commissioner Tomasheck seconded. Motion passed 4-0.

Riverside Fire Authority

**Governance Board Meeting/Workshop
May 12, 2021
Minutes**

Commissioner Dinner Count

Misty inquired with the Board on which members planned to attend the upcoming Commissioners dinner in order to RSVP.

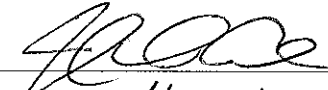
Good of the Order

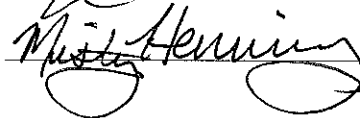
The Governance Board Meeting was adjourned at 5:58 pm

Governance Board Action Motions Passed:

1. Motion made to approve the Finance Policy as presented.
2. Motion made to approve the I.L.A with the City of Centralia.
3. Motion made authorizing staff to seek proposals for professional consulting services.

Minutes submitted by





, Chair Dolezal

Asst.

, Board Secretary

Riverside Fire Authority

Governance Board Meeting/Workshop June 9, 2021 Minutes

In attendance:

Board Members – Matt Evans, Joe Dolezal, Lee Coumbs, Mike Tomasheck, Jay Johnson

Administration – Chief Kytta, Chief Anderson, Stephanie Slorey, Misty Henning

Visitors – Public via zoom: Diane Kytta

Chair Evans called the meeting to order at 5:04 p.m.

Motion was made, seconded, and passed to approve the agenda as presented.

Public Input – None

Motion was made, seconded, and passed to approve the consent agenda as presented.

The Following voucher/warrants/electronic payments are approved for payment:

<i>May 26, 2021, Batch, Ck #4485-4502</i>	<i>\$18,105.67</i>
<i>June 9, 2021, Batch, Ck #4503-4542</i>	<i>\$75,939.00</i>

Old Business

HR Consultant Update

Chief Kytta discussed the proposal from Red Devil Training & Consultant, LLC to help prepare for the next generation of RFA career and admin staffing. They will help prepare a strategy for future needs and training of present and future staff. Discussion followed.

New Business

Purchase Policy #106

Misty presented the updated Purchase Policy #106 to the board. This policy was formerly called “Expenditure of Funds”. The board reviewed this policy in May of 2020, but staff had since added some appendix items. Discussion followed.

Commissioner Coumbs made a motion¹ to adopt Purchase Policy #106 as presented. Commissioner Johnson seconded. Motion passed 5-0.

PIO Program

Commissioner Dolezal discussed information he learned at his workshop regarding PIO programs. The RFA currently has a PIO officer and thought this information would be helpful in keeping up to date on policies and procedures. Discussion followed.

Riverside Fire Authority

Governance Board Meeting/Workshop June 9, 2021 Minutes

FEMA Grant Application – Fire Truck

Chief Kytta updated the board on the FEMA grant application that he will be submitting for a new fire truck. If awarded, the RFA will be responsible for a 10% match which would be approximately \$40,000. Chief Kytta also reminded the board that we have two other applications submitted: 1) FEMA AFG for Communication Equipment and 2) FEMA AFG SAFER grant for a Recruitment Officer. Chief Kytta is also working with Chehalis Fire Department to submit a grant with the Dept. of Ecology for equipment to help when there may be hazardous spills. Commissioner Tomasheck made a motion² to authorize the Fire Chief to sign the grant writing contract with Resource Solutions and that he prepares and submit a FEMA AFG grant application for the RFA. Commissioner Johnson seconded. Motion passed 5-0.

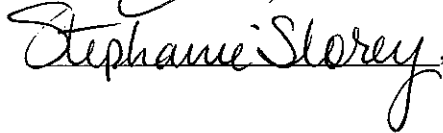
Good of the Order

The Governance Board Meeting was adjourned at 6:18 pm

Governance Board Action Motions Passed:

1. Motion made to adopt the Purchase Policy as presented.
2. Motion made to authorize submittal of FEMA AFG grant for new fire truck.

Minutes submitted by  _____, Chair Evans

 _____, Board Secretary

Riverside Fire Authority

Governance Board Meeting/Workshop June 23, 2021 Minutes

In attendance:

Board Members – Matt Evans, Joe Dolezal, Lee Coumbs, Mike Tomasheck, Jay Johnson

Administration – Chief Kytta, Chief Anderson, Stephanie Slorey

Visitors – Public via zoom: Diane Kytta

Chair Evans called the meeting to order at 5:03 p.m.

Motion was made, seconded, and passed to approve the agenda with the addition of 5b, Mask Mandate Update.

Public Input – None

Motion was made, seconded, and passed to approve the consent agenda as presented.

The Following voucher/warrants/electronic payments are approved for payment:

<i>June 23, 2021, Batch, Ck #4560-4580</i>	<i>\$9,551.43</i>
<i>Use Tax (EFT)</i>	<i>\$47.06</i>

Old Business

HR Consultant Update

Chief Kytta updated the board on the conversation that transpired between the RFA and Red Devil Training and Consulting. This company will help with professional services and officer development. Discussion followed. Commissioner Tomasheck made a motion¹ to authorize the fire chief to sign a consulting services agreement with Red Devlin Training and Consulting on behalf of the Board of Fire Commissioners, not to exceed \$12,000. Commissioner Johnson seconded. Motion passed 5-0.

Mask Mandate Update

Chief Kytta informed the board that he had a phone meeting with Joe & Erik Quinn, the RFA legal council regarding new mask mandates. The Quinn's agreed that if employees, commissioners and volunteers have been vaccinated and sign an attestation form stating it is a true and factual statement, those employees, commissioners, and volunteers will no longer be required to wear a mask while in the office. Those who are not vaccinated will still need to follow the Covid-10 Safe Workplace policy. All staff will continue to wear masks while on call. Discussion followed. Commissioner Coumbs made a motion² to approve the updated mask protocols as submitted. Commissioner Johnson seconded. Motion passed 5-0.

Riverside Fire Authority

Governance Board Meeting/Workshop June 23, 2021 Minutes

New Business

System Designs Agreement Amendment

Chief Anderson discussed the amendment for the System Designs Agreement between the RFA and System Designs. This amendment would allow revenue enhancement services to be included for Ground Emergency Medical Transport (GEMT) program. Discussion followed. Commissioner Johnson made a motion³ to approve amendment #1 with System Designs as presented. Commissioner Coumbs seconded. Motion passed 5-0.

Declaration of Surplus – Resolution #2021-04

Resolution #2021-04, surplus of 1983 Ford Econoline Aide Unit, was submitted to the board. Chief Kytta stated that local fire districts were contacted to see if there was any interest, but none was had. Discussion followed. Commissioner Johnson made a motion⁴ to approve Resolution #2021-04 to surplus the 1983 Ford Econoline Aid Unit. Commissioner Evans seconded. Motion passed 5-0.

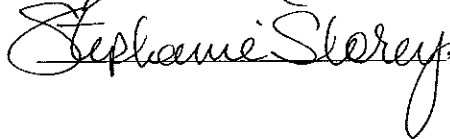
Good of the Order

The Governance Board Meeting was adjourned at 6:18 pm

Governance Board Action Motions Passed:

1. Motion made to authorize the fire chief to execute agreement with Red Devil Training & Consulting.
2. Motion made to approve the updated mask mandates.
3. Motion to approve amendment #1 with System Designs.
4. Motion to approve Resolution #2021-04, Surplus 1983 Ford Econoline Aid Unit.

Minutes submitted by , Vice-Chair Dolezal

, Board Secretary

Riverside Fire Authority
Governance Board Meeting/Workshop
July 28, 2021
Minutes

In attendance:

Board Members – Joe Dolezal, Mike Tomasheck, Jay Johnson

Administration – Chief Kytta, Chief Anderson, Stephanie Slorey, Misty Henning

Visitors – Diane Kytta, Jesse Berry (via zoom)

Vice-Chair Dolezal called the meeting to order at 5:05 p.m.

Motion was made, seconded, and passed to approve the agenda as presented.

Public Input – None

Motion was made, seconded, and passed to approve the consent agenda as presented.

The Following voucher/warrants/electronic payments are approved for payment:

<i>July 8, 2021, Batch, Ck #4572-4584</i>	<i>\$6,823.01</i>
<i>July 14, 2021, Batch, Ck #4585-4624</i>	<i>\$52,298.08</i>
<i>July 28, 2021, Batch, Ck #4663-4679</i>	<i>\$29,916.28</i>

EXECUTIVE SESSION: Commissioner Johnson made a motion¹ to adjourn into Executive Session at 5:20 p.m. for 25 minutes as provided in RCW 42.301.40(4)(a) to discuss Collective Bargaining. There will be no decisions made in Executive Session. Commissioner Tomasheck seconded. Motion passed 3-0.

At 5:45 p.m. Vice-Chair Dolezal declared the meeting back into regular session. No action was taken.

Old Business

None

New Business

Data Sharing Agreement with WA State Auditor

Stephanie shared with the board that the legislature passed a bill this year requiring all state and local governments share data with the state auditor's office when needed (ie., state audits). Data is already shared but this agreement will formalize the requests. Discussion followed.

Commissioner Johnson made a motion² to approve the Data Sharing Agreement with the WA State Auditor's office and authorize the Board Secretary to execute the agreement.

Commissioner Tomasheck seconded. Motion passed 3-0.

Riverside Fire Authority

Governance Board Meeting/Workshop July 28, 2021 Minutes

Surplus Ambulance Bid Opening

The 1983 Ford Econoline Ambulance was deemed surplus by the board at their June 23, 2021, meeting. It was published in The Chronicle on June 29 and July 8, 2021, advertising bids would be accepted for said surplus item. One bid was received. The one and only bid was opened and was in the amount of \$250. Commissioner Johnson made a motion³ to accept the bid in the amount of \$250. Commissioner Tomasheck seconded. Motion passed 3-0.

Timber Tax Reimbursement

On July 8, 2021, Lewis County Treasurer's office received a letter from the Dept. of Revenue informing them that administration fees accidentally omitted from timber tax revenues that were distributed to Lewis County Special Purpose Districts from 2018-2020. According to the Dept. of Revenue, those administration fees need to be paid back.

Riverside Fire Authority received a letter dated July 21, 2021, from Lewis County Treasurer, Army Davis. The letter stated that the county had sufficient funds in the Timber Excise Reserve Fund to pay the administration fees back to the Dept. of Revenue without requesting payment from the RFA. Discussion followed.

2nd Quarter Finance Report

Chief Kytta discussed the 2nd quarter finance report with the board. Discussion followed.

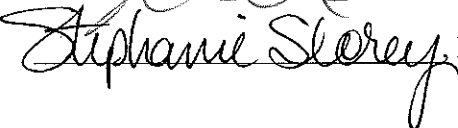
Good of the Order

The Governance Board Meeting was adjourned at 6:18 pm

Governance Board Action Motions Passed:

1. Motion to adjourn into Executive Session.
2. Motion made to authorize the Board Secretary to execute agreement with SAO.
3. Motion made to accept bid for surplus item, 1983 ambulance.

Minutes submitted by  , Vice-Chair Dolezal

 Board Secretary

Riverside Fire Authority
Governance Board Meeting/Workshop
August 11, 2021
Minutes

In attendance:

Board Members – Matt Evans, Joe Dolezal, Mike Tomasheck, Jay Johnson and Lee Coumbs

Administration – Chief Kytta, Chief Anderson, Stephanie Slorey

Visitors – Diane Kytta, Jesse Berry

Chair Evans called the meeting to order at 5:10 p.m.

Motion was made, seconded, and passed to approve the agenda as presented.

Public Input – None

Motion was made, seconded, and passed to approve the consent agenda as presented.

The Following voucher/warrants/electronic payments are approved for payment:
August 11, 2021, Batch, Ck #4681-4716 \$28,584.66

EXECUTIVE SESSION: Commissioner Johnson made a motion¹ to adjourn into Executive Session at 5:12 p.m. for 45 minutes as provided in RCW 42.30.140(4)(a) to discuss Collective Bargaining. There will be no decisions made in Executive Session. Commissioner Coumbs seconded. Motion passed 5-0.

At 5:57 p.m. Chair Evans declared the meeting back into regular session. No action was taken.

Old Business

Regional 911 Study Report

Chief Kytta discussed the 911 Consolidation Feasibility Study with the board. The study includes consolidation between Lewis County, City of Centralia, City of Chehalis and Riverside Fire Authority.

New Business

None

Good of the Order

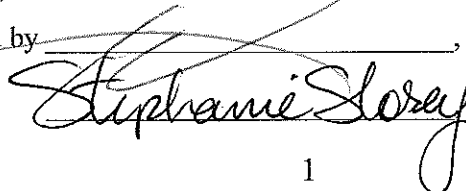
Adjourned 6:39 p.m.

The Governance Board Meeting was adjourned at 6:18 pm

Governance Board Action Motions Passed:

1. Motion to adjourn into-Executive Session.

Minutes submitted by _____, Chair Evans


Stephanie Slorey Board Secretary

Riverside Fire Authority

Governance Board Meeting/Workshop September 8, 2021 Minutes

In attendance:

Board Members – Matt Evans, Joe Dolezal, Mike Tomasheck, Jay Johnson and Lee Coumbs

Administration – Chief Kytta, Chief Anderson, Stephanie Slorey

Visitors – Diane Kytta, Jesse Berry

Chair Evans called the meeting to order at 5:03 p.m.

Motion was made, seconded, and passed to approve the agenda as presented.

Public Input – None

Motion was made, seconded, and passed to approve the consent agenda as presented.

The Following voucher/warrants/electronic payments are approved for payment:

<i>August 25, 2021, Batch, Ck #4727-4744</i>	<i>\$16,581.00</i>
<i>July 2021 Sales Tax</i>	<i>816.34</i>
<i>September 8, 2021, Batch, Ck#4752-4785</i>	<i>\$17,629.70</i>

EXECUTIVE SESSION: Commissioner Coumbs made a motion¹ to adjourn into Executive Session at 5:05 p.m. for 10 minutes as provided in RCW 42.30.140(4)(a) to discuss Collective Bargaining. There will be no decisions made in Executive Session. Commissioner Coumbs seconded. Motion passed 5-0.

At 5:15 p.m. Chair Evans declared the meeting back into regular session. No action was taken.

Old Business

FEMA AFG Grant for Communications Equipment

Chief Kytta informed the board that Riverside Fire Authority was awarded a grant for \$304,681 with a local match of \$30,469 (10%) for communication equipment. The match will be used from the Equipment Reserve Fund and unencumbered fund balance. Discussion followed. Commissioner Johnson made a motion² to accept the FEMA AFG Grant #EMW-2020-FG-13826 and authorize staff to commence with acceptance and procurement of equipment process. Commissioner Tomasheck seconded. Motion passed 5-0.

Regional 9-1-1 Study Update

Chief Anderson gave an update to the board on the Regional 9-1-1 study. Discussion followed.

Riverside Fire Authority

Governance Board Meeting/Workshop September 8, 2021 Minutes

New Business

Standard Operating Guidelines for Governor Proclamation #21-14

Chief Kytta discussed the proposed guidelines to accommodate the Governor's Proclamation 21-14. Discussion followed. Commissioner Tomasheck made a motion³ to approve the Standard Operating Guidelines for the Governor's Proclamation 21-14. Commissioner Coumbs seconded. Motion passed 5-0

2021-2022 Centralia-Chehalis Co-Op Interlocal Agreement

Chief Kytta discussed the annual interlocal agreement between Riverside Fire Authority and the Centralia-Chehalis Co-Op bus garage. The Co-Op does work on our fire apparatus. There is a 5% increase from 2020 rates. Discussion followed. Commissioner Coumbs made a motion⁴ to approve the Interlocal Agreement between Riverside Fire Authority and the Centralia-Chehalis Transportation Co-Op. Commissioner Johnson seconded. Motion passed 5-0.

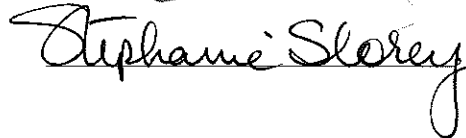
Good of the Order

Adjourned 6:00 p.m.

Governance Board Action Motions Passed:

1. Motion to adjourn into Executive Session.
2. Motion to accept FEMA Communication Grant
3. Motion to approve SOG for Governor's Proclamation 21-14
4. Motion to approve interlocal agreement between RFA and Cent-Cheh Transportation Co-Op

Minutes submitted by  _____, Chair Evans

 _____ Board Secretary

Riverside Fire Authority
Governance Board Meeting/Workshop
September 22, 2021
Minutes

In attendance:

Board Members – Matt Evans, Joe Dolezal, Mike Tomasheck, Jay Johnson and Lee Coumbs

Administration – Chief Kytta, Chief Anderson, Stephanie Slorey, Misty Henning

Visitors – Diane Kytta

Chair Evans called the meeting to order at 5:00 p.m.

Motion was made, seconded, and passed to approve the agenda as presented.

Public Input – None

Motion was made, seconded, and passed to approve the consent agenda as presented.

The Following voucher/warrants/electronic payments are approved for payment:
September 22, 2021, Batch, Ck #4786-4804 \$59,832.64

Old Business

FEMA SAFER Grant for Volunteer Recruitment/Retention Coordinator

Chief Kytta informed the board that Riverside Fire Authority was awarded a grant for \$626,170. This grant would fund a new position for a Volunteer Recruitment/Retention Coordinator for 4 years. Discussion followed. Commissioner Coumbs made a motion¹ to accept the FEMA SAFER Grant #EMW-2020-FF-01055 and to authorize staff to commence with acceptance and hiring process. Commissioner Johnson seconded. Motion passed 5-0.

New Business

COVID-19 Mandates

Commissioner Evans distributed a letter to the board that he drafted regarding vaccination mandates. Discussion followed. No action was taken.

Electric Vehicle Charging Policy

Chief Anderson discussed a new proposed policy for electric vehicle charging. With electric cars becoming more popular, there will be times that an employee may need to charge their car while at work. Per legal counsel, a small fee could be charged on a monthly basis to the employee for electricity consumed. This would prevent any interpretation of gifting of public funds. Discussion followed. Commissioner Coumbs made a motion² to approve the Electric Vehicle Charging policy as submitted with the right to revisit the policy and to make amendments as needed. Commissioner Tomasheck seconded. Motion passed 5-0.

First Draft of 2022 Operating Expense Budget

Chief Kytta reviewed the first draft of the 2022 Operating Expense Budget with the board. Discussion followed.

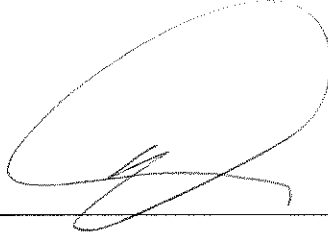
Riverside Fire Authority
Governance Board Meeting/Workshop
September 22, 2021
Minutes

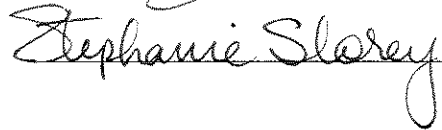
Good of the Order

Adjourned 6:54 p.m.

Governance Board Action Motions Passed:

1. Motion to accept the FEMA SAFER grant for Volunteer Recruitment/Retention Coordinator
2. Motion to accept the Electric Vehicle Charging policy.

Minutes submitted by  _____, Chair Evans

 _____, Board Secretary

Riverside Fire Authority
Governance Board Meeting/Workshop
October 13, 2021
Minutes

In attendance:

Board Members – Matt Evans, Joe Dolezal, Mike Tomasheck, Jay Johnson and Lee Coumbs

Administration – Chief Kytta, Stephanie Slorey, Misty Henning

Visitors – Diane Kytta

Chair Evans called the meeting to order at 5:06 p.m.

Motion was made, seconded, and passed to approve the agenda as presented.

Public Input – None

Motion was made, seconded, and passed to approve the consent agenda as presented.

The Following voucher/warrants/electronic payments are approved for payment:

<i>October 7, 2021, Batch, Ck #4812-4823</i>	<i>\$7,395.35</i>
<i>October 13, 2021, Batch, Ck #4825-4852</i>	<i>\$27,927.04</i>

Old Business

Volunteer Recruitment/Retention Coordinator

Chief Kytta gave an update on the Volunteer Recruitment/Retention Coordinator position that has been advertised and closed on Tuesday, October 12. There were 3 applicants. Interviews will be held on Monday, October 18 and an update will be given to the board at their next meeting.

Draft of 2022 Operating Expense and Reserve Budget – First Reading

Chief Kytta reviewed the updated draft of the 2022 Operating Expense and Reserve Budget with the board. The revenue budget will be brought to the board at their next meeting. Discussion followed.

New Business

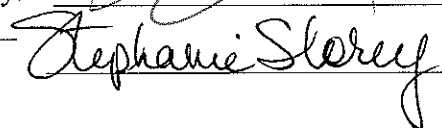
None

Good of the Order

Adjourned 6:03 p.m.

Governance Board Action Motions Passed: None

Minutes submitted by:  _____, Chair Evans

 _____, Board Secretary

Riverside Fire Authority
**Governance Board Meeting/Workshop
October 27, 2021
Minutes**

In attendance:

Board Members – Joe Dolezal, Lee Coumbs, Mike Tomasheck (via Zoom)

Administration – Chief Kytta, Chief Anderson, Stephanie Slorey, Misty Henning

Visitors – Diane Kytta

Vice-Chair Dolezal called the meeting to order at 5:00 p.m.

Motion was made, seconded, and passed to approve the agenda as presented.

Public Input – None

Motion was made, seconded, and passed to approve the consent agenda as presented.

*The Following voucher/warrants/electronic payments are approved for payment:
October 27, 2021, Batch, Ck #4886-4907 \$68,549.13*

Old Business

Volunteer Recruitment/Retention Coordinator

Chief Kytta updated the board on the Volunteer Recruitment/Retention Coordinator interviews that were held on Monday, October 18. There were 3 candidates. After careful consideration, a conditional offer was made to Laura Hanson. A final offer of employment will be made after background checks are complete and acceptable. Laura is scheduled to come and meet the board at their next meeting. Her target start date will be November 22. Discussion followed.

Fleet & Equipment Maintenance Coordinator

Chief Kytta discussed the part-time position that has been included in the 2022 budget for a Fleet & Equipment Maintenance Coordinator. Captain Tim Adolphsen will be filling the position once he retires in early February of 2022. Discussion followed.

Firefighter/Paramedic Position Update

Chief Kytta informed the board that there were 2 applicants who attended the physical agility testing on October 24, 2021, for the Firefighter/Paramedic position that was currently vacated by Tyler Hill in September 2021. Both candidates have moved on to the assessment center which will be held on Thursday, October 28 at Station 2 Headquarters. Those that are chosen to move on will have a Chief's interview on Thursday, November 4. The board will be updated at their next meeting on the progression of the hiring process. Discussion followed.

Riverside Fire Authority

Governance Board Meeting/Workshop October 27, 2021 Minutes

Resolution #2021-06, Sourcewell Cooperative Purchase of AFG Funded Radio Equipment

Chief Kytta requested permission from the board to approved Resolution #2021-06 to use the purchasing program we have with Sourcewell to procure Motorola radio equipment. This resolution would also allow the competitive bidding process to be waived per RCW 52.14.110. Discussion followed. Commissioner Tomasheck made a motion¹ to approve Resolution #2021-06 and authorize the fire chief to purchase the Motorola radio equipment through Sourcewell Cooperative that has been approved in the AFG grant. Commissioner Coumbs seconded. Motion passed 3-0.

New Business

2021 3rd Quarter Budget Position Report

Chief Kytta reviewed the 3rd quarter budget balances with the board. Discussion followed.

Resolution #2021-05, Budget Amendment

Chief Kytta and Misty went over the proposed 2021 budget amendment. Discussion followed. Commissioner Coumbs made a motion² to approve Resolution #2021-05, 2021 Budget Amendment. Commissioner Tomasheck seconded. Motion passed 3-0.

WFCA Commissioner Conference Overview

Commissioner Dolezal attended the 2021 Commissioner Conference October 20-23, 2021. Commissioner Dolezal gave an overview of material that was discussed at the conference.

November Meeting Schedule

Discussion took place for November meeting dates due to the holidays. The November 24 board meeting will be moved to November 17.


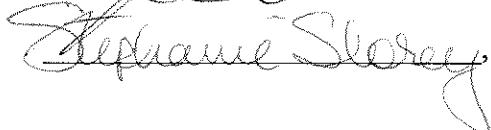
Good of the Order

Adjourned 6:04 p.m.

Governance Board Action Motions Passed:

1. *Motion to approve Resolution #2021-06*
2. *Motion to approve Resolution #2021-5*

Minutes submitted by:

 , Vice-Chair Dolezal
 , Board Secretary

Riverside Fire Authority

Governance Board Meeting/Workshop November 10, 2021 Minutes

In attendance:

Board Members – Joe Dolezal, Lee Coumbs, Jay Johnson, Mike Tomasheck (via Zoom)

Administration – Chief Kytta, Chief Anderson, Misty Henning, Stephanie Slorey (via Zoom)

Visitors – Diane Kytta

Vice-Chair Dolezal called the meeting to order at 5:08 p.m.

Motion was made, seconded, and passed to approve the agenda as presented.

Public Input – None

Motion was made, seconded, and passed to approve the consent agenda as presented.

*The Following voucher/warrants/electronic payments are approved for payment:
November 10, 2021, Batch 1, Ck #4908-4932 \$15,839.71*

Old Business

2022 Budget: Revenue Budget 1st reading

Chief Kytta updated presented the first reading of 2022's revenue budget for the General and EMS funds. He went over staff's estimates for the 2022 Real and personal property tax and asked for direction from the Board of Fire Commissioners on what they would like to see on the budget instruments to be approved at the next Board meeting.

Firefighter/ Paramedic Position Update

Chief Kytta updated the Commissioners on the two FF/PM candidates and hiring possibilities with a December 22, 2021 anticipated start date. They discussed upcoming staffing needs in 2021-2022 and the prospect of hiring both candidates.

Commissioner Tomasheck Coumbs made a motion¹ to approve the hiring of both Firefighter/Paramedic candidates. Jay Johnson seconded the motion. Motion passed 4-0.


Good of the Order

Adjourned 6:10 p.m.

Governance Board Action Motions Passed:

1. *Motion to approve the hiring of two Firefighter/Paramedics.*

Minutes submitted by:

 Vice-Chair Dolezal

 Assistant Board Secretary

Riverside Fire Authority

Governance Board Meeting/Workshop November 17, 2021 Minutes

In attendance:

Board Members – Joe Dolezal, Lee Coumbs, Jay Johnson, Mike Tomasheck, Matt Evans

Administration – Chief Anderson, Misty Henning, Chief Kytta (via Zoom), Stephanie Slorey (via Zoom)

Visitors – Diane Kytta (via Zoom)

Chair Evans called the meeting to order at 5:00 p.m.

Motion was made, seconded, and passed to approve the agenda with the addition of “GEMT Report” to New Business.

Public Input – None

Motion was made, seconded, and passed to approve the consent agenda as presented.

The Following voucher/warrants/electronic payments are approved for payment:

November 17, 2021, Batch 2, Ck #4933-4949 \$14,511.89

Old Business

Resolution 2021-08: Establishing a Substantial Need for General Fund

Resolution 2021-08 was discussed by the Board, reviewing the previous meeting’s consensus. Commissioner Coumbs made a motion¹ to approve resolution 2021-08 establishing a substantial need to increase the General Fund budget for 2022.

Public Hearing

Chair Evans declared an Open Public hearing concerning the 2022 Riverside Fire Authority Budget. After a request for public comment, none was received, and chair Evans closed the Open Public Hearing.

2022 Budget Adoption

Commissioner Tomasheck made a motion² to approve the 2022 budget as presented through Resolution 2021-09. Commissioner Johnson seconded. Motion passed 5-0.

Commissioner Tomasheck made a motion³ to Resolution 2021-10 with 2022 General Fund Levy amount. Commissioner Coumbs seconded. Motion passed 5-0.

Commissioner Coumbs made a motion⁴ to approve the Resolution 2021-11 with the 2022 EMS fund levy amount. Commissioner Tomasheck seconded. Motion passed 5-0.

Commissioner Johnson made a motion⁵ to approve the General and EMS Fund Levy Certifications. Commissioner Dolezal seconded. Motion passed 5-0.

Commissioner Dolezal made a motion⁶ to approve and collect the General and EMS Fund Administrative refunds. Commissioner Coumbs seconded. Motion passed 5-0.

Riverside Fire Authority

Governance Board Meeting/Workshop November 17, 2021 Minutes

New Business

Resolution #2021-07, Commitment of Funds

Misty Henning reviewed with the board the necessity of formal action in order to “commit” funds for future radio infrastructure improvements as discussed previously in the budgeting process. Commissioner Coumbs made a motion⁷ to approve Resolution #2021-07. Commissioner Tomasheck seconded. Motion passed 5-0.

Quinn & Quinn 2022 Contract Renewal

Commissioner Coumbs noted that the 2022 contract for legal services from Quinn & Quinn was included in their packet and reviewed. He made a motion⁸ to approve the contract renewal. Commissioner Dolezal seconded. Motion passed 5-0.

December Meeting Dates

Misty Henning and Stephanie Storey reminded the Commissioners that the second meeting date in December was up for discussion due to its closeness to the holiday. Commissioners discussed and agreed upon a cancelation with notice to go to the Chronicle.

Agenda Addition: GEMT Report

Chief Anderson updated the Board on the GEMT rate review process via Public Consulting Group. He let the Commissioners know about an upcoming meeting to review their findings and asked if any were interested in attending. Commissioner Tomasheck volunteered to attend.

Good of the Order

Adjourned 5:22 p.m.

Governance Board Action Motions Passed:

1. *Motion to approve Resolution 2021-08 establishing a substantial need for the General Fund.*
2. *Motion to approve Resolution 2021-09 to approve the 2022 Budget.*
3. *Motion to approve Resolution 2021-10 with the General Fund Levy amount.*
4. *Motion to approve Resolution 2021-11 with the EMS Fund Levy amount.*
5. *Motion to approve the General and EMS Levy Certifications.*
6. *Motion to approve the General and EMS Levy Administrative refunds.*
7. *Motion to approve Resolution 2021-07, Commitment of funds for radio infrastructure improvements*
8. *Motion to approve the contract renewal for Quinn & Quinn.*

Minutes submitted by:

 _____, Chair Matt Evans

 _____, Assistant Board Secretary

Riverside Fire Authority
Governance Board Meeting/Workshop
December 8, 2021
Minutes

In attendance:

Board Members – Joe Dolezal, Jay Johnson, Mike Tomasheck & Lee Coumbs

Administration –Chief Anderson, Misty Henning, Chief Kytta, Laura Hansen & Stephanie Slorey (via Zoom)

Visitors – Diane Kytta

Vice-Chair Dolezal called the meeting to order at 5:00 p.m.

Motion was made, seconded, and passed to approve the agenda with a change in order moving New Business Item C to the start of the meetings.

Public Input – None

Motion was made, seconded, and passed to approve the consent agenda as presented.

The Following voucher/warrants/electronic payments are approved for payment:

<i>November 19, 2021, Batch 3, EFT</i>	<i>\$256.59</i>
<i>December 2, 2021, Batch 1, Ck #4957-4960</i>	<i>\$1,767.03</i>
<i>December 8, 2021, Batch 2, Ck #4961-4991</i>	<i>\$25,466.79</i>

New Business

Volunteer Recruitment & Retention Officer

Assistant Chief Anderson introduced the Board to the new Recruitment and Retention Coordinator, Laura Hansen. Hansen addressed the Commissioners and she and Chief Kytta gave them an update on first steps for her program. Discussion followed.

EXECUTIVE SESSION

Commissioner Johnson made a motion¹ to adjourn into executive session for 15 minutes as provided for in RCW 42.30.140(4)(a) to discuss collective bargaining. Tomasheck seconded, and the Board adjourned to go into executive session at 5:08. Executive session ended at 5:23pm and regular session resumed with Old Business.

Old Business

GEMT Update

Assistant Chief Anderson updated the Board of Commissioners on the December 15th meeting with the GEMT consultant and their determined cost per transport. Commissioner Tomasheck offered additional information he gathered as a Board representative in attendance with Anderson. Discussion followed.

Riverside Fire Authority

**Governance Board Meeting/Workshop
December 8, 2021
Minutes**

New Business

Centralia Providence ER

Commissioner Dolezal inquired on the impact of the Centralia Providence ER delays & diverts. Chief Anderson addressed the question discussing impacts to our organization and staff and Chief Kytta added his insight on the situation and its impact on the community. Discussion followed.

Oath of Office: Tomasheck & Dolezal

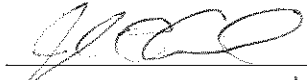
Misty Henning administered the oath of office for Joseph Dolezal, Commissioner Position 3 and Mike Tomasheck, Commissioner Position 1.

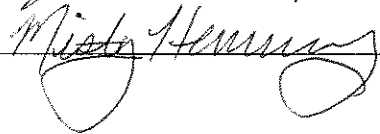
Good of the Order

Adjourned 6:21 p.m.

Governance Board Action Motions Passed:

1. *Motion for 15-minute executive session as provided for in RCW 42.30.140(4)(a) to discuss collective bargaining.*

Minutes submitted by:  _____, Vice-Chair Joseph Dolezal

 _____, Assistant Board Secretary